

ADC50 Committee meeting minutes
January 2005

Bob starting meeting with Ira and Tony.

- I. Introductions
sign in sheet being sent around

- II. future meetings
2005 - Santa Fe
2006 - Williamsburg
2007 – Texas?
2008 - New York? Minnesota?

- III. Terry Klein - summer meeting in Santa Fe (handouts including program)
Streamlining and Stewardship: Fact or Fiction? is the theme
 - a. Terry meet with other committees to continue to coordinate
 - b. trying to get speakers with differing views and different opinions on the subject of streamlining
 - 1. need example projects for what works and what doesn't work.
 - 2. looking for presenters for Monday afternoon sessions
 - c. Tuesday at the meeting- different format. Use of break out groups to discuss the issues and ideas that have been presented
break out groups will be assigned.
discussion will be facilitated
end with recommendations on where to go from here
 - d. looking for feedback on the format of the meeting - general consensus is that it's good. more than just talking heads - definite attempt to promote conversation.
 - e. Terry to talk to Kim about having the last session transcribed.
 - f. input to Terry by the end of Feb. for speakers.

The plan is to have the schedule advertised in Feb. Terry will email the schedule to Hope to be posted on the website. The limit of people is 300. There are rooms for 200 at the Inn at Loretto. They will need to have an overflow hotel depending on the number of people. There will be a 3rd hotel if necessary.

- a. Registration will be up early. Make your hotel reservations soon!

Advertising for the summer meeting:

- 1. newsletter combined with summer mailing
- 2. later post card advertisement to remind people

Summary - Who should be our plenary speaker?
What projects to be showcased?
10 separate speakers are needed for our break out session on Monday afternoon. If you have suggestions, please pass them on to Terry.

- IV. strategic planning committee - Tony reporting

1. Good progress was made on the plan - 3/4 of the plan has been reviewed
2. Modifications include:
 - a. reordering the plan to place an emphasis on research rather than one of the last ones. previous plan focused on structuring the committee.
3. Mary A. is typing up the notes; Margaret will create the plan while will then reviewed by entire committee
3 years for the plan.
good progress
check with Kim Fisher as to TRB schedule
4. The strategic plan is the primary element for tri-annual review of the committee by TRB. So its an important document from both the perspective of TRB and from the committee.

Questions: What is the format for reporting back to TRB?

Summary: The strategic plan should be a yearly item that is reviewed at the committee meeting. One goal should be accomplished per meeting – both January and summer.

- V. Liaison issue – This was noted as significant issue in the Strategic plan – the issue of reaching out to other committees and to other outside agencies.
 1. Karen VanCitters, Bob Newberry, Mary McCahon; Reid Nelson are already liaisons with other committees.
- should we have a subcommittee for this issue?
- issues of networking with other committee and other groups and organizations
- movement to create a liaison committee
- VI. Presentation by America's National Park Roads and Parkways
 1. Tim Davis
 2. program been going since 1988. new book published book (Johns Hopkins)
 3. documenting National Park Roads and Parkways as a joint HAER, NPS and FHWA project
 4. would like to have a formal session at a later date for the committee
 5. focused not just on roads and bridges, but also on landscapes, historic design process, etc...
 6. interest in using these methods on other types of resources and projects
 7. meeting with Program committee to talk about a session
- VII. issue of hosting an actual paper session next January and also doing a synthesis proposal
 1. write down paper session topics and proposal ideas.
GOAL - once actual paper session at the Jan. 2006 meeting
NCHRP - 12 new projects being picked for synthesis. we've only ever done one. great opportunity to get funding for a synthesis study.
Mark Edwards/Terry Klein have 3 previous ideas

Synthesis study - quick and fast review of a process. Does not come up with recommendations, just gathers information. You summarize what's already out there. Usually done through surveys and interviews. Usually a year time frame. 20-50 thousand dollars. Does not come up with a product that people can use.

2. do we want another synthesis statement or do we want something that will be useful and applicable?
archaeology study going on now...
Nationwide use of contexts?
3. should we instead focus on the next Environmental Research Needs Conference - sometime in 2007 (spring)?
No - don't need to wait for the conference to propose new topics and research topics

VII. Kim Fisher from TRB

1. handouts –
 - a. environmental stewardship conference in July (North Carolina)
 - b. Description of how TRB is organized and how committees are organized
 - c. two awards that we can nominate papers for.
 - d. summary of the cooperative research program
2. Discussed the number and types of Papers submitted to TRB this year. --
-2600 papers this year; 468 were planning and environment papers; our committee had one paper
3. Total number of people at the annual meeting
-7500 people registered; may break 10000 this year.
4. New features at this meeting -
 - a. built meeting rooms for committee meetings. Other thoughts were to add another hotel.
 - b. TRB is recording sessions that are synched with PowerPoint presentations.
 - c. Jan 22-26 2006 is next years meeting.
 - d. Need diversity of membership including young members.
5. New topic this year - we're generating a lot of information that's not actually infiltrating the 'real world'.
 - a. Environment.transportation.org (AASHTO website) includes:
- list of reports; agencies, emerging issues, etc...
 - b. Wants the committee/TRB to do the same or similar. augment what they're doing. give them information, etc...
 - c. Kim went through TRB stuff into categories and topic areas
REPORTS, ASSOCIATIONS, ONGOING PROJECTS,
COMMITEES, TEN REPORTS YOU SHOULD HAVE ON
YOUR BOOKSHELF

final topic is one that emeritus members will be critical for.

6. Kate Quinn as new section chair.
 7. Bob Newberry fitting in on Wed. committee chair meeting. one issue being discussed is the Environmental Research Needs conference 2007 is proposed date.
looking for input, ideas. money and people
- VIII. Abba Lichtenstein spoke for a few minutes. The point was to remind the committee that is necessary to revisit the original purpose and goal of the committee. Which was the education of the public who deal in transportation. He doesn't want to see the committee lose that original goal and purpose and feels that the committee should go back and review the original purpose of the committee. Think of what we really want to accomplish? How can we educate anyone who is involved in transportation?
- IX. BREAKING FOR THE SUBCOMMITTEES
1. what are each sub doing for the next 6 months and in the next 3 years.
 2. write down paper suggestions, panels, synthesis and give to Mark Edwards.
 3. each subcommittee also needs to have a short and concise mission statement.
 - a. Reid - announcing that the tribal historic sub committee will not be meeting as a break out. they have a specially designated meeting.

REGROUP AFTER SUB COMMITTEES

These are generally sub committee reports. Full reports are being provided by each Sub-committee Chair. Only the general goals are outlined below.

1. Henry Ward -
 - a. A panel session which will liaison out with other associated committees. The results will be turned into a paper.
2. Mary McCahon -
 - a. to reach out to other committees for joint sessions;
 - b. to reach out to one other organization each year
 - c. to promote regional outreach on a state and local level.
3. Kevin Cunningham
 - a. 6 month goals
 - 1- create resource tool-box
 - 2- liaison to public involvement committee
 - 3 - TRB poster for the next three summer meetings 2006, 2007 and 2008
 - b. 3 year
 - 1- look into case studies of public outreach. and possibly create a

- 2- publication either through TRB or through the committee as CDs.
- 3- careers in transportation - multi-disciplinary approach and how do we bring them in?
- 4 - survey of the public and what do we people want. how do we identify the different publics. work on in Santa Fe.

- 4. Tony Opperman -
 - a. achieve the maximum sessions at annual meetings
 - b. to plan 3 years out for sessions
 - c. to work with research committee to advance certain topics into research projects
 - d. 6 months - support Terry for summer meeting
 - e. January 2006
 - historic bridge management plan
 - interstate highway
 - maintenance issues
- 5. Mark Edwards
 - a. panels papers synthesis
 - b. papers - more professional review
 - c. issue of carrying through summer meeting information and turn it around for use for others i.e. website
- 6. LIASON COMMITTEE
 - a. 6 months - what is the method of passing on information list of committees to network with ad hoc and standing list identify types of effective outreach

X. General comments/issues raised

- 1. The strategic plan calls for the creation of an overall management committee
- 2. Bob asks "What can the history committee do with us?"
Tony suggests cosponsoring the 2006 summer meeting
- 3. Howard Newlin is recommended as emeritus member - Mary McCahon is going to follow up on this.
- 4. The next deadline for the newsletter is the end of January.
- 5. There are issues with amount of information that we can put on the website. Power point presentations take up too much space so there are a lot of past presentations that are not on the web. Hope suggested creating committee CDs with previous sessions on them.
 - a. Is anyone willing to host the archived information on their website with links to the ADC50 website?
 - b. will TRB allow the information to be housed on their site? Mark Edwards will talk to Kim Fisher about this.
 - c. One issue with either archiving the presentations or with creating CDs is the need to have a good abstract of each presentation.
 - d. What is the cost to create CDs? Is there money?